

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: APPROVAL OF MINUTES

The Bath County School Board met in a Regular Meeting on Tuesday, August 6, 2013 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School.

PRESENT:

Mrs. Rhonda R. Grimm, Board Chair
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Amy R. Gwin, Board Member
Mr. William K. Manion, Board Member
Dr. Ellen R. Miller, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Sharon P. Fry, School Board Deputy Clerk

Mrs. Rhonda Grimm, Board Chairman, called the meeting to order at 5:30 p.m. with all members present. **13-14: 001**
CALL TO ORDER

On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (5-0 vote) convened in a closed meeting at 5:31 p.m. to discuss the appointment of specific employees and the admission of non-resident students; and to review details of school crisis management plans. 13-14: 002
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING

On motion by Mrs. Lowry at 7:00 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 13-14: 003
CERTIFICATION OF
CLOSED MEETING

Mrs. Grimm called the meeting to order at 7:01 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silent prayer. **13-14: 004**
CALL TO ORDER FOR
PUBLIC MEETING

On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (5-0 vote) amended the agenda with the addition of Item 12-D. – Approval of Proposed List of Joint Meetings with Board of Supervisors. 13-14: 005
APPROVE OR
AMEND AGENDA

- Gene Phillips addressed the Board regarding a Virginia High School League policy change that allows year round practice time for all sports. He expressed concern saying it could be detrimental to smaller schools and to the student athlete. Mr. Phillips asked the Board to investigate, gather data and get the perspective from coaches/athletic director and consider challenging the VHSL decision. Mrs. Hirsh said additional information will be provided at the September meeting. **13-14: 006**
PUBLIC COMMENTS

Mrs. Hirsh said the schools are almost 100% staffed and ready to go for this school year.

**13-14: 007
GOOD NEWS IN BATH
COUNTY SCHOOLS**

Mrs. Sharon Fry updated the Board on the annual Pack the Bus program. Mrs. Hirsh thanked Ms. Kim Manion who was in attendance at the Pack the Bus site in Covington, VA on August 1 from 11 AM to 2 PM to receive contributions from the community and local businesses, and Mrs. Fry who coordinated the grant and event.

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) approved minutes for a regular meeting held on June 3, 2013 and a close out meeting on June 24, 2013 as presented.

**13-14: 008
APPROVAL OF MINUTES**

Mr. Justin Rider, Business Manager presented an overview of expenditure summary and a reconciled July 2013 revenue summary. **On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) approved the July 2013 claims as presented:** General Fund Payroll 67058-67069, 67079-67090, Bills – 67070-67137, Direct Deposit 2061-2063, VA Tax 2030 and Food Service Payroll Direct Deposit 2061.

**13-14: 009
APPROVAL OF CLAIMS**

No reports are available until September 2013.

**13-14: 010
ATTENDANCE
REPORT**

The Board reviewed the Monthly Financial Report of the School Food Service Program for June 2013.

**13-14: 011
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the months of June and July 2013.

**13-14: 012
MAINTENANCE &
TRANSPORTATION
REPORTS**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) accepted the reports as presented.

A. Principals' Reports

**13-14: 013
PRINCIPALS' REPORTS**

Mrs. Rowe, BCHS principal, was unable to attend the meeting and provided a written report on the opening of school. BCHS anticipates an enrollment of 259 students with 8th grade orientation on August 19th. Back to School days for 10th, 11th, and 12th graders are scheduled for Friday, August 16th and 9th graders on Monday, August 19th. Her report indicated that exterior atrium stairs have been repaired and the building is ready for occupancy. Athletics are in full swing and the band program is coming together.

- A. Principals' Reports**
- B. Pre-School Workdays Schedule**
- C. Maintenance and CIP Projects Update**

Mrs. Hicklin, MES principal, projected an enrollment of 130 students, and stated custodians are almost finished preparations for the return of staff and students. New LED lights have been installed in the gymnasium reducing noise and providing improved lighting. Most teachers have completed their floating workday.

Ms. Coffman, VES principal, reported an estimated enrollment of 234 (K – 7) students including non-resident students. With the exception of the cafeteria, the floors have been completed. A new dishwasher is to be installed. She said the master schedule is coming together and met with most teachers, and a few students. Mrs. Hall is assisting with the School Improvement Plan and the Plan will be presented to faculty on August 14.

B. Preschool Workdays Schedule

Mrs. Hirsh presented a brief overview of activities for preschool workdays. New teachers are scheduled to arrive on August 9 with all teachers returning on August 12.

C. Maintenance and CIP Projects Update

- New school bus was delivered on Monday – CIP funds.
- VES doors have been ordered – CIP funds.
- MES gym lights were installed eliminating a buzzing noise, orange hue, and are more energy efficient.
- MES cafeteria air handler problems – work continues.
- VES dishwasher to be installed.
- BCHS and VES new range hoods are scheduled for installation prior to the opening of school.
- VES - new cafeteria tables are expected to arrive by the end of August.
- BCHS exterior steps at the atrium entrance have been repaired.
- BCHS gym air handler requires ongoing repairs.
- School Administration Building roof has been checked for leaks, repaired and painted.
- BCHS generator has been installed and will provide emergency services in the event a Red Cross shelter is needed. Mrs. Hirsh expressed concern regarding the proximity to the road and mentioned consideration of barriers in the future. The Board of Supervisors has contracted with BARC to conduct routine testing and maintenance.

- On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) approved **SY2013-14 Non-Resident Students at BCHS, MES, and VES as recommended by principals.**
- On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (5-0-1 vote, Grimm abstained) **approved the appointment of Larry Grubbs as a CTE Electrical Position long term substitute and the following 2013-14 appointments and reappointments:**
Continuing Substitute Teachers (Clerical) for reappointment:
 Mary Adderton, Betty Alexander, Kimberly Brown, Janet Cardwell, Laura Cooper, Karen Finel, Mark Hall, Teresa Kimmel, Bonnie Kling, Elfrieda McDaniel, Carol Phillips, Doug Reed, Kirsten Richardson, Melanie Ryder, Jean Seymour, Steve Shaver, Ruth Tolson, Linda Weiss, Sue Wooding.
New Substitute Teachers (Clerical) for appointment:
 Sierra Adkins, Brenda Altizer, Joyce Brown, Herb Hardbarger, Karl Kimmel, Laura Massie, Krystal Plecker.

**13-14: 013 (Con't.)
PRINCIPALS' REPORTS**

**13-14: 014
ACTION FOLLOWING
CLOSED MEETING**

Continuing Food Service Substitute staff:

Elizabeth Avis, Heidi Hewitt, Ruth Tolson, Christine Unroe, Sharon Wells.

New Food Service Substitute staff:

Crystal Campbell

Continuing Substitute Bus/Vehicle Drivers for reappointment:

Jimmie Adkins, Richard Criser, Larry Entsminger, Billy Grimm, Heidi Hewitt, Justin Rider

New Substitute Bus Driver/Vehicle List:

Ruth Carter

Continuing Vehicle Drivers for reappointment:

Ronnie Hodge, Rodger Hupman, Susan Keith, Charolette Lotts, Patty Reynolds, Mary Rogers, Joe Smiley, Nancy Sweitzer

Continuing Bus Aides for reappointment:

Julie Simmons, Norma Dressler

Continuing Substitute Custodians:

Elizabeth Avis, Faye Hise, Keith McElwee, Sandy McGlothlin

New Substitute Custodian:

David Carroll

**13-14: 014 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

No action was required at the meeting on the following personnel appointments taken by the Superintendent as previously authorized by the Board:

VES Principal	Crystal Coffman
MES Teacher	Aimee Paret
MES Teacher	Maria Secoy
VES Teacher	Suzanne Ostling
BCHS School Nurse	Glenda Myers
MES/VES School Nurse	TBD
School Resource Officer	Dewey Knick (Deputy Sheriff)
ELL Teacher (.25 FTE)	Gretchen Notermann
Bus Driver	Steve Sweitzer

- Reviewed School Crisis Plans

On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (5-0 vote) approved resolutions recognizing **Larry O'Rourke of the Virginia Review, Mike Bollinger of the Recorder, and Bonnie Ralston of Alleghany Mountain Radio.**

**13-14: 015
MEDIA HONOR ROLL**

The Board reviewed VSBA policies presented in a 1st reading: AC, AD, BBFA, BDD, BF, BFC, DJ, EA, GA, GBL, GBLA, GBMA, GCL, GCPA, GCPD, IGBG, JCC, LC, LI and regulation JED-R.

**13-14: 016
VSBA POLICIES –
1ST READING**

On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved Regulation JED-R – School Attendance Regulations and will address remaining policies in a 2nd reading at the September meeting.**

On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) **approved the tentative Joint Board Meeting Dates with the Board of Supervisors as recommended: September 17, 2013, November 14, 2013, February 18, 2014, and April 10, 2014.**

**13-14: 017
PROPOSED JOINT
BOARD MEETINGS
WITH BOARD OF
SUPERVISORS**

Informational items for Board members included: Memorandum of Agreement with our School Resource Officer, American Red Cross Shelter Agreement, letter from Department of Education regarding on-site monitoring of special education in Bath County Public Schools on May 7-8, 2012, letter to Whiting Jamison Oil Company accepting their RFP for gasoline, diesel fuel and heating oil for the period of July 1, 2013 to June 30, 2017, VSBA 2013 Schedule of Meetings and Conferences, a letter from Department of Education thanking the schools for the timely submission of data used in Virginia's Federal Fiscal Year 2011 Annual Performance Report and revised State Performance Plan under Part B of the Individuals with Disabilities Education Improvement Act, and Bath County Public Schools 2013-2014 Scheduled Meetings.

**13-14: 018
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

Mrs. Hirsh reminded the Board of the location of the September 3rd meeting which will be held at Valley Elementary School.

Sheriff Robert Plecker addressed the Board regarding the newly hired School Resource Officer (SRO). According to Sheriff Plecker, Dewey Knick has been hired by the Bath County Sheriff's department as a school resource officer. Officer Knick, who has previous experience as a school resource officer, was unable to attend the Board meeting due to a conference. An office has been established for Officer Knick on the second floor at BCHS. Plans are underway to introduce him at a faculty meeting in the near future. Sheriff Plecker invited everyone to attend the National Night Out to be held on Saturday, August 10 at the BCHS football field from 6 to 9 p.m.

**13-14: 019
PUBLIC COMMENTS**

Mrs. Gwin

- Thanked everyone for coming to the meeting.
- Excited about the hiring of a School Resource Officer. Thanked Mr. Lancaster, Mrs. Hirsh, Sheriff Plecker and Mrs. Rowe for their efforts in securing this position.

**13-14: 020
ITEMS BY BOARD
MEMBERS**

Dr. Miller

- Welcomed Ms. Coffman to VES and thanked everyone for attending the meeting.
- Optimistic that staff members will enjoy and benefit from scheduled preschool work days.
- Offered condolences to Mr. Cook, Maintenance Director, on the recent loss of his father.
- Wished everyone a good school year.
- As a Board, received positive comments about our aides and want to let you know we appreciate all staff members and hope you all enjoy the year.

Mr. Manion

- Appreciate everyone taking the time to attend the meeting.
- Welcomed Ms. Coffman saying she has her work cut out for her and he is sure everyone will assist.
- Commented that we don't have charter schools in the area because we have such good public schools.

Mrs. Lowry

- Addressed concerns that Mr. Phillips discussed during public comments. We have multi- sport athletes and the new policy seems unfair to our students. The new policy might be difficult for students to maintain their grades and may impact employment.
- Excited about the Pack the Bus event held on August 1st.
- Excited about our new and recently hired staff. Our staff members do great things and bring out the best in our students and community.

**13-14: 020 (Con't.)
ITEMS BY BOARD
MEMBERS**

Mrs. Hirsh updated the Board on the new Bath County Public Schools logo and thanked Mr. Lancaster for his assistance in the development.



Mrs. Grimm

- Ditto to all previous comments.
- Thanked everyone for their efforts in securing a School Resource Officer.
- Welcomed Ms. Coffman to VES.
- Glad to see everyone at the meeting tonight.
- Addressing MES staff, she asked them to let her know if they need anything.

The Board adjourned the meeting at 8:14 p.m.

**13-14: 021
ADJOURNMENT**